



**West Yorkshire Lifelong Learning Network
Staff Development Task Group Meeting**

**Thursday 20 May 2010
14.00-16.00 light refreshments available
Open University, Leeds City Centre
Room MR2**

Agenda

- 1. Welcome and apologies**
- 2. Confirmation of minutes of the previous meeting held on the 25th February 2010**
(enclosed)
- 3. Matters arising**
- 4. Update on recent events and upcoming events planned**
 - Motivational Maths
 - Credit & Progression Conference
 - 14-19 event (tabled)
- 5. Budget Update** (enclosed)
- 6. HEFCE reporting or outputs and outcomes** (enclosed)
- 7. Staff Development in Year 4**
 - topics/focus
 - fees and in-kind arrangements
 - task group meetings/membership
- 8. Date and time of next meeting**
- 9. AOB**

