



West Yorkshire Lifelong Learning Network Sector Group Work Plan September 2008 – July 2009

Name of Sector Group:	Culture Media Sport & the Arts, Hospitality Tourism & Leisure
Name of Lead Institution:	Leeds Metropolitan University
Name of Culture Sector Manager:	Julia Calver
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Email:	j.calver@leedsmet.ac.uk
Date Work Plan produced:	22 June 2009
Date Work Plan reviewed by Sector Group:	The Sector Group is consulted on the value of network related activities on a regular basis. Please see minutes of previous meetings. Last meeting – 15 th May 2009
Date Work Plan submitted to WYLLN:	22 June 2009
For 2008/9 Work Plan Submission dates are:	22 June 2009

**Meetings, Communications and Representatives 2008/09 Sector Officer Budget available to support activity
£41,477 (3yrs £124,431)**

Dates of 2008/09 Sector Group Meetings

Meeting	Date of Meeting
Sector Group meeting 10	13 May 2009
Sector Group meeting 11	3 July 2009
Sector Group meeting 12	11 September 2009
Sector Group meeting 13	12 November 2009

Chairperson of Sector Group Meetings

Name	Organisation	Tel. Number	Email
Chris Bailey	Leeds Metropolitan University	0113 8123099	c.bailey@leedsmet.ac.uk

Sector Champions

Name	Organisation	Tel. Number	Email
Key colleagues work, liaise and advocate on behalf of the Sector Group on a regular basis.	Please see below	Please see below	Please see below
David Meli Regional Director	NSA – Sport & Active Leisure		
Julie Fisher Regional Development Manager	Yorkshire & Humberside SkillsActive		
Malcolm Warrington Creative Industries Officer	Arts Council England		
Sharon Pickering Director	Regional Work & Skills Partnership		
Bev Foster Skills Development Manager, Economic Inclusion Directorate	Yorkshire Forward		

Sector Group Members

Key : **BLUE** = Arts & Media **RED** = Sports **GREEN** = Hospitality, Tourism & Leisure **BLACK** : general

Name	Job Title	Organisation	Tel. Number	Email Address	Attendee	Consultant
Ann Wallis	Head of Development	Arts Council England				√
Malcolm Warrington	Creative Industries Officer	Arts Council England			√	
Stephanie Simm	Education & Skills Officer	Arts Council England				√
Roger Hitchen	Programme Manager, Expressive Arts	Bradford College				√
Graham Fleming	Programme Manager, Public Services, Sport, Leis & Hosp	Bradford College			√	
Ronnie Todd	Project Manager	Bradford College				
Baljit Panesar	School of Art & Media	Bradford College			√	
Pat Cochrane	Chief Executive	CAPE UK				√
Pete McGuigan	Development Manager	CAPE UK			√	
Catherine White	Marketing Manager	Creative & Cultural Skills Sector Skills Council				
Anthony Sherlock	Regional Manager	E-Skills				√
Anamaria Wills	Chief Executive	CIDA UK				√
Keith Evans	Director	CIDA UK			√	
Jo Johnston	14-19 Curriculum Co-ordinator	Education Leeds				√
Gideon Seymour	Director	Fabric			√	
John Cracknell -	Head of Art, Design, Media, Music and Performing Arts	Huddersfield Technical College				√
Gheeta Upadhyaya	Director	Kala Sangam				√

Ajit Singh	Programme Manager	Kala Sangam			√	
Angela Hodgson	Divisional Manager F.E	Kirklees College				√
Dave Chapman	HE Manager, Art & Design	Kirklees College			√	
Sam Hudson	Curriculum Manager, Fashion, Art & Design	Kirklees College			√	
Jan Noble	Head of Batley School of Art & Design	Kirklees College			√	
Amrez Bhatti		Learning & Skills Council				√
Simon Thorpe	Head of the School Fine Art & Design	Leeds College of Art and Design			√	
Steve Smith	Deputy Director	Leeds College of Art and Design			√	
Charlotte Orba	Head of Popular Music	Leeds College of Music			√	
Andrew Bates		Leeds College of Music			√	
Dinah Clark	Programme Manager – culture	Leeds Initiative			√	
Rebekka Kill	Senior Lecturer in Creativity, Enterprise & Engagement	Leeds Metropolitan University				√
Steve L Parker	rep JAMES	Leeds Metropolitan University			√	
Sue Palmer	Associate Dean - Faculty of Arts & Society	Leeds Metropolitan University				√
Stephen Robson	Sports Lecturer	Leeds Metropolitan University				
Isobell Hodgson	Subject Group Leader - Hospitality	Leeds Metropolitan University				√
Phil Long	Principal Research Fellow, CTCC	Leeds Metropolitan University			√	

Leila Jancovich	Senior Lecturer – Festivals & Events	Leeds Metropolitan University				√
Gavin Freeborn	Cultural Partnerships Officer	Leeds Metropolitan University				
Michael Bailey	Senior Lecturer – Media	Leeds Metropolitan University				
Guy Lincoln	Centre for Hospitality & Retailing	Leeds Metropolitan University			√	
Dawn Craven	Academy Manager Sports & Fitness	Leeds Thomas Danby			√	
Gordon Sibbald	Assistant Director of Vocational Studies	Leeds Thomas Danby			√	
Fiona Thompson	Head of Media	Leeds Trinity and All Saints			√	
Julie Brunton	Associate Principal Lecturer (Programme Leader Sport Development & PE)	Leeds Trinity and All Saints			√	
Glynis Webster	Head of Sports & Tourism	Park Lane College			√	
David Meli	Regional Business Director	National Skills Academy				√
Kate Filochowski	Sport, Culture & Volunteering Coordinator	PODIUM				√
Vivienne Razavilar	Head of Creative Arts	Park Lane College			√	
Don Parker	Head of E-Technologies & Business Enterprise	Park Lane College			√	
Howard Gardiner	Creative Arts	Park Lane College			√	
Sheena Swift	Regional Food Manager	Regional Food Group				√
Sharon Pickering	Director	Regional Skills Partnership				√
Tim Deignan	Researcher Consultant	Freelance			√	

Sally Joynson	Chief Executive	Screen Yorkshire				√
Claire Fowkes	Section Leader - Leisure Sector	ShIPLEY College			√	
Paul Hutchinson	Head of Sport, Travel & Creative Arts	ShIPLEY College			√	
Steve Hooton	Assistant Principal – Learners & Learning	ShIPLEY College				√
Julie Fisher	Regional Development Manager Yorkshire & Humberside	SkillsActive			√	
Ruth Palmer	Regional Manager (North East, Yorkshire & Humberside)	Skillset				√
Jeremy Boye	Commissioning Advisor	Train to Gain Enhancement Fund			√	
Jas Hayre	Commissioning Advisor	Train to Gain Enhancement Fund			√	
Mark Goodliff	Senior University Lecturer (School of Informatics)	University of Bradford				√
Ali Rashid	Acting Head of Media Academy	University of Bradford			√	
Michael Russ	Associate Dean of Music & Humanities	University of Huddersfield				√
Tracy Lannon	School of Art, Design & Architecture	University of Huddersfield			√	
Stephen Boyd	Senior Careers Advisor	University of Huddersfield			√	
Elizabeth Dobson	Senior Lecturer of Music & Humanities & Media	University of Huddersfield			√	
Zoe Mitton	Careers Advisor (A&D) Team Manager	University of Huddersfield			√	

	Employer Engagement					
Emma Hunt	Dean of Art & Design	University of Huddersfield			√	
Penny Macbeth	Head of Art & Design	University of Huddersfield			√	
Victoria Hunter	Lecturer – Dance	University of Leeds				
Pat Owens	Open Studies Development Officer	University of Leeds				√
Calvin Taylor	Director for Enterprise and Knowledge Transfer	University of Leeds			√	
Tim Challis	Development Officer – Innovation Centre	University of Leeds			√	
Abigail Harrison Moore	Head of Museums Studies	University of Leeds				
Mark Westgarth	Museum Studies	University of Leeds			√	
Steve Rhodes	Director of Academy	Wakefield College			√	
Malcolm Briggs	Programme Leader HND Photography	Wakefield College			√	
Laurent Berges	Programme Manager Catering Hospitality & Tourism	Wakefield College			√	
Tina Shuker	Programme Manager Performing Arts	Wakefield College			√	
Phil Stokes	Course Coordinator HND Theatre	Wakefield College			√	
Joanne Beaumont	Sector Skills and Progression Manager	WYLLN			√	
Michael Cuthbert	Sector Officer Leadership & Management, Innovation & Enterprise	WYLLN @ Wakefield College			√	
Leia Bassett	Sector Officer Digital, ICT & Print	WYLLN @ nti			√	

Sam Perkins	Arts Development Director	West Yorkshire Playhouse				√
Nigel Harrison	Director	West Yorkshire Sports				√
Liz Tattersley	Manager	West Yorkshire Tourism				√
Weike Eringa	Director	Yorkshire Dance			√	
Anne Litmanen	Team Co-ordinator, Rural Renaissance & Tourism	Yorkshire Forward				√
Stuart McFarlane	Digital Manager	Yorkshire Forward				√
Bev Foster	Skills Development Manager, Economic Inclusion Directorate	Yorkshire Forward				√

Sub Groups Established

Sub Group Title / Sub Group Function	Dates of Sub Group Meetings
Curriculum Mapping Group	July 09
Curriculum Development Commissioning Group	Email ongoing & March 09
Curriculum Competency Group	Jan / Feb / March / June 09
Pilot Curriculum Competency Group	Jan / Feb / March/June 09

Credit and Progression Task Group Representative

Name	Organisation	Tel. Number	Email
Fiona Thompson	Leeds Trinity & All Saints	0113 283 7100	f.thompson@leedstrinity.ac.uk

IAG Task Group Representative

Name	Organisation	Tel. Number	Email
Julia Calver	Leeds Metropolitan University	0113 812 1709	j.calver@leedsmet.ac.uk

The Sector Group Membership; developments/changes and how these are implemented.

The Sector Group continues to grow daily following meetings, events I have attended, events I have presented at and an increasing awareness of the work developed by the Sector Group. There is good representation at most levels including FE/HE, strategic sub-regional and regional agencies and employers. Attendance and engagement varies in degree ranging from:

- attending meetings and actively engaged in activity & programmes of work outside the meetings
- attending meetings on regular basis
- attending meetings when available
- attending meetings when the agenda is relevant to the sector interest..
- meetings on an individual basis as well as email updates.
- receiving & distributing information on meetings & other notices relevant to the sector.
- Planning joint activities, conferences and events such as the West Yorkshire Sports Conference; the West Yorkshire Tourism Partnership conference; Arts Council Symposium on HE & Arts Sector; Museum Engagement Event; Yorkshire Skills Summit
- Participation in strategic planning groups such as the Regional Tourism Skills Partnership; Skills, Employment & Education led by the Regional Skills Partnership; member of the Regional Operations Group – NSA Sport & Active Leisure; Co-ordinator of the HE Media Partnership – Yorkshire; involved in ECIF both institutional as well as WYLLN wide.
- Sponsorship of the Photography category in the Northern Design Awards, and articles written for the National Lifelong Learning Network Newsletter and the WYLLN newsletter.

Membership remains open and names continue to be passed on to the Culture Sector Manager.

The Sector Group continues to evaluate its effectiveness through feedback discussions at meetings, discussions and email. Attendance remains at a high level with an average of 25 attendees. Each meeting involves a presentation relevant to at least one of the sub sectors. This ensures that members are able to gain new knowledge and understanding pertinent to their role as well as hear updates on WYLLN business. There is always lunch provided at the end of meetings to facilitate networking and informal discussion. As Curriculum Developments are now underway, each meeting now includes a presentation by the curriculum development lead. This so far has included 'Creative Pathways' and 'Yorkshire Festivals Research on cpd'. The next meeting will include Yorkshire Dance CPD development; Yorkshire Museums CPD and Ceramics FD.

I am particularly pleased to see that membership is broader than FE/HE partners, and includes members from the sector skills councils; West Yorkshire Sports; Arts Council England – Yorkshire; Yorkshire Dance Centre; National Skills Academy; Train to Gain Enhancement Fund Commissioners; local authorities, Leeds & Bradford; Regional Work & Skills Partnership.

Curriculum Development 2008/09 Budget available to support activity £36,146 (3yrs £108,439)

Targets across the 3 years: 430 new learners (144 per year)

3 Foundation Degrees or equivalent

4 Progression Agreements (Undergraduate and/or postgraduate)

1.

Title of Development		1. Leeds Trinity & All Saints Post Graduate Sports Development Post : see Curriculum Development Proposal CMSAHTL 1/S/08 /29971									
Rationale for Development	Type and Level of Provision (e.g. FD full course)	Type of Activity				List Partners Engaged in Development or Delivery		List Employers Engaged in Development or Delivery		List SSCs Engaged in Development or Delivery	
		New		Modified		Development	Delivery	Development	Delivery	Development	Delivery
		Content	Teaching and Learning or Assessment	Content	Teaching and Learning or Assessment						
Ensuring learners have a clear idea and direction towards career progression routes. To enrich the student experience and curriculum	Full course	The graduates would work to help inform new modules and degree programmes, keeping pace with work programmes. They would assist with seminars, workshops and one-off lectures as appropriate in Sport Development. Other work would be to facilitate research projects and placements in Sports Development practice.	As appropriate to the activity they undertake. a range of indicators including the potential for employee engagement on a new foundation degree in Coaching Science, a Masters development in Sport Development & Coaching and modification of existing modules. Curriculum enhancements to the existing Sport	As part of the course, new learning objects will be created.		North Yorkshire County Sport and York St John University		The employers involved include 4 local authorities in North Yorkshire, North Yorkshire County Sport, Sports Clubs in North Yorkshire.	The employers involved include 4 local authorities in North Yorkshire, North Yorkshire County Sport, Sports Clubs in North Yorkshire.	Skillsactive	

			Development degree through applied work and recruitment support will be gained through the 2 Post Graduate Posts in Sports Development								
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Contribution To Targets (see above)		Status of Development			
New Learners	2 plus 30 p.a learners that attend courses	Completed	In Development	In Planning	
FDs or equivalent	Feeds info to new FD in PE, Physical Activity & Health	N	Y	complete	
Progression Agreements	Directly to employers	Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			July 2011	Sept 2009	July 2011

Expenditure Item	Estimated Cost (£)	Actual Cost When Known (£)	Estimated / Actual Cost Variance (£)
Staff Time			
Resource Purchase			
Other Expenditure Items			
Totals	14,000	TOTAL project costs £153,600 over 3 years	

This project is part of a larger bid to Sport England and full budget detail is available on request.

Progression Agreement Linked to Curriculum Development								
Types of learners involved e.g. BTEC, NVQ	Course title and sending institution	HE qualification learner will enter	Course title and receiving institution	No. of progression agreements signed	No. of progression agreements in development	No. of different institutional signatories	Expected number of learners per year	ASN FTE Required
Sports development graduates Including undergraduates who will be having input from the graduates as they feed in to the course.					To be developed as part of this project.		2 plus 30 p.a receiving input from the graduates	

2.

Title of Development		2. Leeds Metropolitan University Creative Organisations Case Studies : see Curriculum Development Proposal CMSAHTL 2/A/08 / 29970									
Rationale for Development	Type and Level of Provision (e.g. FD full course)	Type of Activity				List Partners Engaged in Development or Delivery		List Employers Engaged in Development or Delivery		List SSCs Engaged in Development or Delivery	
		New		Modified		Development	Delivery	Development	Delivery	Development	Delivery
		Content	Teaching and Learning or Assessment	Content	Teaching and Learning or Assessment						
To ensure that learners (in HE & the sector) have access to and develop understanding of real scenarios dynamic & creative resources in the field.	20 Credit MA modular learning objects	2000 words or equivalent in video / audio / visuals of 8 case studies.				Artists: Cassandra Kill Ben Walmsley Sarah Green Katie Hill Gill Howard Anne Schiffer Caroline Bonser		The organisations written as case studies will be involved.	Will become an online resource for further professional development opportunities	CCS has been informed.	

Contribution To Targets (see above)		Status of Development			
New Learners	20 per annum	Completed	In Development	In Planning	
FDs or equivalent					
Progression Agreements	From BA[hons] to be developed	Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
		Feb 2009	Mar 09	Dec 08	

Expenditure Item	Estimated Cost (£)	Actual Cost When Known (£)	Estimated / Actual Cost Variance (£)
Staff Time			
Resource Purchase	£500 per case study x 8	£500 x 7	
Other Expenditure Items			
Totals	£4,000	£3,500	£500

Commissions were put out to tender and panel met to identify case study writers. Full list available on request.

Progression Agreement Linked to Curriculum Development								
Types of learners involved e.g. BTEC, NVQ	Course title and sending institution	HE qualification learner will enter	Course title and receiving institution	No. of progression agreements signed	No. of progression agreements in development	No. of different institutional signatories	Expected number of learners per year	ASN FTE Required
Post Graduates or APEL assessed learners		graduate or work based learner	MA Creative Enterprise Leeds Met University		To be developed as part of this project.		20	

3.

Title of Development		3. Wakefield College Foundation Degree in Ceramics : see Curriculum Development Proposal CMSAHTL 5.1/A/08									
Rationale for Development	Type and Level of Provision (e.g. FD full course)	Type of Activity				List Partners Engaged in Development or Delivery		List Employers Engaged in Development or Delivery		List SSCs Engaged in Development or Delivery	
		New		Modified		Development	Delivery	Development	Delivery	Development	Delivery
		Content	Teaching and Learning or Assessment	Content	Teaching and Learning or Assessment						
Lack of provision in WY despite identified growth in the crafts market	FD developed across 2 providers – Batley School of Art & Design & Wakefield College	Will provide access to a focussed & dedicated ceramics course differentiating from other provision, focussed on creative excellence & commercial realism.	Delivered in dedicated ceramics studio. Single units could be undertaken by employers & self employed wishing to develop new competencies to generate business opportunities, enhance CV & promotional opportunities.			Yorkshire Forward LSC Wakefield College Kirkees College (Batley School of Art & Design)	Wakefield College Kirklees College (Batley School of Art & Design)	To be developed as part of this project. Scheduled to meet with Arts Council		SSC	

Contribution To Targets (see above)		Status of Development			
New Learners	12 per annum	Completed	In Development	In Planning	
FDs or equivalent	12 p.a.	N	Y		
Progression Agreements	From FE/L3	Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			Sept 09	Jan 09	Sept 09

Expenditure Item	Estimated Cost (£)	Actual Cost When Known (£)	Estimated / Actual Cost Variance (£)
Staff Time	10,850		
Resource Purchase	2,000		
Other Expenditure Items			
Totals	12,850		

Progression Agreement Linked to Curriculum Development								
Types of learners involved e.g. BTEC, NVQ	Course title and sending institution	HE qualification learner will enter	Course title and receiving institution	No. of progression agreements signed	No. of progression agreements in development	No. of different institutional signatories	Expected number of learners per year	ASN FTE Required
L3 Adult learners Employees working with ceramics / crafts - APEL may be appropriate					To be developed as part of this project.		12	

4.

Title of Development		4. Kirklees College BA Digital Photography Top Up : see Curriculum Development Proposal CMSAHTL 3/A/08 29978 (50% with Digital Sector Group)									
Rationale for Development	Type and Level of Provision (e.g. FD full course)	Type of Activity				List Partners Engaged in Development or Delivery		List Employers Engaged in Development or Delivery		List SSCs Engaged in Development or Delivery	
		New		Modified		Development	Delivery	Development	Delivery	Development	Delivery
		Content	Teaching and Learning or Assessment	Content	Teaching and Learning or Assessment						
This provision will provide a progression pathway with strong commercial aspects – from courses from partner institutions as well as 6 th form, FE & HEIs.	Top Up BA HONS	Single units could be undertaken by employers & self employed wishing to develop new competencies to generate business opportunities, enhance CV & promotional opportunities.	Would be delivered in a dedicated photo imaging suite with appropriate staffing, currently employed by the joint establishments.			Wakefield College Kirklees College	Wakefield College Kirklees College	Local industry including existing commercial contacts Regional Photography Network	To be further developed as part of the implementation process but to include the Regional Photography Network	It will address all the relevant NOS of Skillset (photo imaging industry)	

Contribution To Targets (see above)		Status of Development			
New Learners	20	Completed	In Development	In Planning	
FDs or equivalent	Top UP		Y		
Progression Agreements	To be developed as part of this project	Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			Sept 09	Feb 09	Sept 09

Expenditure Item	Estimated Cost (£)	Actual Cost When Known (£)	Estimated / Actual Cost Variance (£)
Staff Time	3,025		
Resource Purchase	1,000		
Other Expenditure Items			
Totals	4,025		

Progression Agreement Linked to Curriculum Development								
Types of learners involved e.g. BTEC, NVQ	Course title and sending institution	HE qualification learner will enter	Course title and receiving institution	No. of progression agreements signed	No. of progression agreements in development	No. of different institutional signatories	Expected number of learners per year	ASN FTE Required
From within the region's FE sector to HND & FdA programmes already established at the joint providers establishments. From within the region's 6 th form providers to the HND & FdA programmes already established at the joint providers establishments. From with the region's & joint providers HND & FdA programmes to the BA Top up. From the BA Top up to employment /self-employment or MA provision at other HEIs.					To be developed as part of this project. Discussion in place		20	20

5.

Title of Development		5. Fabric & Bradford College Creative Pathways see Curriculum Development Proposal CMSAHTL 8/A/08 / 29967									
Rationale for Development	Type and Level of Provision (e.g. FD full course)	Type of Activity				List Partners Engaged in Development or Delivery		List Employers Engaged in Development or Delivery		List SSCs Engaged in Development or Delivery	
		New		Modified		Development	Delivery	Development	Delivery	Development	Delivery
		Content	Teaching and Learning or Assessment	Content	Teaching and Learning or Assessment						
To prepare students studying arts subjects at degree & Masters level for transition from student to practitioner in their particular area or art form.	Professional development courses	Series of between 3-6 networking events /seminars/ workshops for each cohort aimed at 3 rd year undergraduate students / year 2 MA students.	Will be built into the course as part of course assessment			Fabric – Bradford Arts Development Agency. Bradford College University of Bradford	Fabric Bradford College	Fabric + 6 creative practitioners	Fabric in partnership with local and regional arts organisations	This proposal has been discussed with CCS	

Contribution To Targets (see above)		Status of Development			
New Learners	30 - 75 per seminar	Completed	In Development	In Planning	
FDs or equivalent		N	N		
Progression Agreements		Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			Sept 10	Dec 08	Sept 10

Expenditure Item	Estimated Cost (£)	Actual Cost When Known (£)	Estimated / Actual Cost Variance (£)
Staff Time	24,000		
Resource Purchase	3,000		
Other Expenditure Items			
Totals	27,000 + £3,000 from LSC		

Progression Agreement Linked to Curriculum Development								
Types of learners involved e.g. BTEC, NVQ	Course title and sending institution	HE qualification learner will enter	Course title and receiving institution	No. of progression agreements signed	No. of progression agreements in development	No. of different institutional signatories	Expected number of learners per year	ASN FTE Required
Approximately 150 students p.a. will have the opportunity to consider progressing to further study in the context of a better informed examination of the options including employment & self-employment	BA & MA arts programmes delivered at Bradford College				To be developed with University of Bradford as part of this project.		150	

6.

Title of Development		6. Wakefield College & Kirklees College Commercial Photography 50% supported via the Digital Sector Group) : see Curriculum Development Proposal CMSAHTL 4/A/08 /29977									
Rationale for Development	Type and Level of Provision (e.g. FD full course)	Type of Activity				List Partners Engaged in Development or Delivery		List Employers Engaged in Development or Delivery		List SSCs Engaged in Development or Delivery	
		New		Modified		Development	Delivery	Development	Delivery	Development	Delivery
		Content	Teaching and Learning or Assessment	Content	Teaching and Learning or Assessment						
To provide a learning opportunity for the region to address the perceived issues of traditional photography courses & building in commercial practice & self – employment principles	FD	Building in competences to develop photographic skills & self-employment including social, advertising, fashion & product photography.	Assessment will include: - Work based learning - Professional development planning - Photographic practise - Photographic industry				Regional Photography Network		Regional Photography Network	Skillset, based on their analysis of only 5% of photographers in the region.	

Contribution To Targets (see above)		Status of Development			
New Learners	15 per annum	Completed	In Development	In Planning	
FDs or equivalent		N	Y		
Progression Agreements		Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			Aug 2009	Oct 2008	

Expenditure Item	Estimated Cost (£)	Actual Cost When Known (£)	Estimated / Actual Cost Variance (£)
Staff Time	£5,000		
Resource Purchase	£1,000		
Other Expenditure Items			
Totals	£6,000		

Progression Agreement Linked to Curriculum Development								
Types of learners involved e.g. BTEC, NVQ	Course title and sending institution	HE qualification learner will enter	Course title and receiving institution	No. of progression agreements signed	No. of progression agreements in development	No. of different institutional signatories	Expected number of learners per year	ASN FTE Required
Level 2 & 3	Contemporary Photographic Arts - Kirklees College		Kirklees College				15 per year	
	Photography BA - Leeds College of Art		Kirklees College					
	Photography & Digital Imaging BA Top Up – Leeds Metropolitan University		Kirklees College					

7.

Title of Development		7. Leeds Trinity & All Saints MSc Market Research in Sport Development & Coaching/Sports Management : see Curriculum Development Proposal CMSAHTL 12/S/08 / 29969									
Rationale for Development	Type and Level of Provision (e.g. FD full course)	Type of Activity				List Partners Engaged in Development or Delivery		List Employers Engaged in Development or Delivery		List SSCs Engaged in Development or Delivery	
		New		Modified		Development	Delivery	Development	Delivery	Development	Delivery
		Content	Teaching and Learning or Assessment	Content	Teaching and Learning or Assessment						
A gap in course provision at Masters level and so market research to help guide developments in terms of the nature & delivery of the programme.	Market research for MSc	To be developed as part of this project.	To be developed as part of this project.			To be developed as part of this project.		To be developed as part of this project but will include : School PE teachers, school sport coordinators & Partnership development managers; National Governing Bodies; County Sports Partnership staff; Local Authority Sport Development Unit & Leisure staff.		Skillsactive	

Contribution To Targets (see above)		Status of Development			
New Learners	10 in 2010	Completed	In Development	In Planning	
FDs or equivalent		N	N		
Progression Agreements	To be developed as part of this project	Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			Jun 09	Jan 09	Jun 09

Expenditure Item	Estimated Cost (£)	Actual Cost When Known (£)	Estimated / Actual Cost Variance (£)
Staff Time	£3,763.50		
Resource Purchase			
Other Expenditure Items			
Totals	£3,763.50		

Progression Agreement Linked to Curriculum Development								
Types of learners involved e.g. BTEC, NVQ	Course title and sending institution	HE qualification learner will enter	Course title and receiving institution	No. of progression agreements signed	No. of progression agreements in development	No. of different institutional signatories	Expected number of learners per year	ASN FTE Required
To be developed as part of this project.					To be developed as part of this project.		10 in 2010 10 in 2011 10 in 2012	

8.

Title of Development		8. University of Leeds Transforming Skills – cpd for museum staff & volunteers : see Curriculum Development Proposal CMSAHTL 14/A/08 / 29968									
Rationale for Development	Type and Level of Provision (e.g. FD full course)	Type of Activity				List Partners Engaged in Development or Delivery		List Employers Engaged in Development or Delivery		List SSCs Engaged in Development or Delivery	
		New		Modified		Development	Delivery	Development	Delivery	Development	Delivery
		Content	Teaching and Learning or Assessment	Content	Teaching and Learning or Assessment						
- In consultation with MLA, to map existing employers needs against existing provision - to investigate feasibility of offering programmes of study that may include elements of existing courses in HEIs - to develop & pilot new cpd provision & re-develop existing cpd for both undergraduate & postgraduate levels for museum & art gallery staff & volunteers	CPD to be developed as part of this project.	To be developed as part of this project.	To be developed as part of this project.	To be developed as part of this project.	To be developed as part of this project.	MLA Yorkshire Leeds Museums & Galleries Service Leeds Metropolitan University To be further developed as part of this project.	MLA Yorkshire Leeds Museums & Galleries Service Leeds Metropolitan University	Leeds Museums & Galleries Services	Leeds Museums & Galleries Services	CCS	

Contribution To Targets (see above)		Status of Development			
New Learners	3+ - BA History of Art; 3+ -MA Art Gallery & Museum; 20 from sector for cpd	Completed	In Development	In Planning	
FDs or equivalent		N	N		
Progression Agreements	To be developed	Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			Sept 09	Dec 08	Sept 09

Expenditure Item	Estimated Cost (£)	Actual Cost When Known (£)	Estimated / Actual Cost Variance (£)
Staff Time	£5,189		
Resource Purchase	£1,500		
Other Expenditure Items	£500		
Totals	£7,189 + £2,200 from C3KE		

Progression Agreement Linked to Curriculum Development								
Types of learners involved e.g. BTEC, NVQ	Course title and sending institution	HE qualification learner will enter	Course title and receiving institution	No. of progression agreements signed	No. of progression agreements in development	No. of different institutional signatories	Expected number of learners per year	ASN FTE Required
Students completing the BA(hons) with 2:1 and above; students undertaking individual modules on the Masters programme from PG Cert to PG Dip & Masters; APEL volunteers & adult learners working as either a member of staff or as volunteer wishing to obtain HE qualification as part of their cpd.							3+ - BA History of Art; 3+ -MA Art Gallery & Museum; 20 from sector for cpd	

9.

Title of Development		9. KLM Training with Park Lane Staff : see Curriculum Development Proposal CMSAHTL 15/T/08/ 29975									
Rationale for Development	Type and Level of Provision (e.g. FD full course)	Type of Activity				List Partners Engaged in Development or Delivery		List Employers Engaged in Development or Delivery		List SSCs Engaged in Development or Delivery	
		New		Modified		Development	Delivery	Development	Delivery	Development	Delivery
		Content	Teaching and Learning or Assessment	Content	Teaching and Learning or Assessment						
To enable the Park Lane staff delivering Air Cabin Crew Unit 2 to upgrade their skills in uptodate equipment on KLM airlines	To contribute to enhanced delivery of FD degree in Airline Management. Qualification achieved – Instructor Familiarisation Training			Upgraded following cpd opportunity		KLM Airlines	KLM Airlines	KLM Airlines	KLM Airlines	People First	

Contribution To Targets (see above)		Status of Development			
New Learners	55	Completed	In Development	In Planning	
FDs or equivalent		N	N		
Progression Agreements	Into employment	Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
		5 March 09			

Expenditure Item	Estimated Cost (£)	Actual Cost When Known (£)	Estimated / Actual Cost Variance (£)
Staff Time			
Resource Purchase			
Other Expenditure Items	751.58	751.58	
Totals	751.58	751.58	

Progression Agreement Linked to Curriculum Development								
Types of learners involved e.g. BTEC, NVQ	Course title and sending institution	HE qualification learner will enter	Course title and receiving institution	No. of progression agreements signed	No. of progression agreements in development	No. of different institutional signatories	Expected number of learners per year	ASN FTE Required
2009 : 70 Full time cabin crew & FD students 2010 : 75 2011 : 85								

10.

Title of Development		10 Art & Design L4 progression University of Huddersfield : see Curriculum Development Proposal CMSAHTL 17/A/08/ 29974									
Rationale for Development	Type and Level of Provision (e.g. FD full course)	Type of Activity				List Partners Engaged in Development or Delivery		List Employers Engaged in Development or Delivery		List SSCs Engaged in Development or Delivery	
		New		Modified		Development	Delivery	Development	Delivery	Development	Delivery
		Content	Teaching and Learning or Assessment	Content	Teaching and Learning or Assessment						
In partnership with Kirklees & Calderdale college will develop 2 L4 progression modules to contribute to 14-19 diploma to prepare the learner for progression into full range of Art & Design courses.	L4 modules	Creative culture module 3D manufacturing module	These will run alongside extended project to raise awareness of their related industries			Based on the CCS Creative Blueprint Design Skills Advisory Panel Design Industry Skills Development plan		Based on the CCS Creative Blueprint Design Skills Advisory Panel Design Industry Skills Development plan		CCS	

Contribution To Targets (see above)		Status of Development			
New Learners	25 CPD 45 1 day workshop	Completed	In Development	In Planning	
FDs or equivalent		N	N		
Progression Agreements	To be developed	Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			July 09	Jan 09	July09

Expenditure Item	Estimated Cost (£)	Actual Cost When Known (£)	Estimated / Actual Cost Variance (£)
Staff Time	6,050		
Resource Purchase			
Other Expenditure Items	1,750		
Totals	7,800		

Progression Agreement Linked to Curriculum Development								
Types of learners involved e.g. BTEC, NVQ	Course title and sending institution	HE qualification learner will enter	Course title and receiving institution	No. of progression agreements signed	No. of progression agreements in development	No. of different institutional signatories	Expected number of learners per year	ASN FTE Required
The project offers progression on to the full range of Art & Design & Architecture courses 28 in total at the university of Huddersfield	Kirklees & Calderdale College		University of Huddersfield		2 progression modules		70	

11.

Title of Development		11. Creative Entrepreneurship Project (50% to be supported by the LMIE Sector Group tbc) : see Curriculum Development Proposal CMSAHTL RES: 09/29980									
Rationale for Development	Type and Level of Provision (e.g. FD full course)	Type of Activity				List Partners Engaged in Development or Delivery		List Employers Engaged in Development or Delivery		List SSCs Engaged in Development or Delivery	
		New		Modified		Development	Delivery	Development	Delivery	Development	Delivery
		Content	Teaching and Learning or Assessment	Content	Teaching and Learning or Assessment						
In recognition that there are many projects enabling students to develop entrepreneurial skills, how is this happening in reality, and does it deliver the right skills for today's graduates to become entrepreneurs & self employed practitioners	L4 – 6 arts courses	Research is to explore if this is required		Research is to explore if this is required		University of Huddersfield; Bradford; Leeds Met; Park Lane College; Wakefield College	University of Huddersfield; Bradford; Leeds Met; Park Lane College; Wakefield College	CIDA & Entrepreneur network LSC Yorkshire Forward Freelance Consultant	CIDA & Entrepreneur network	Skillset CCS	

Contribution To Targets (see above)		Status of Development			
New Learners	20 per institution	Completed	In Development	In Planning	
FDs or equivalent		N	N		
Progression Agreements	To be developed	Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
				Mar 09	Mar 10

Expenditure Item	Estimated Cost (£)	Actual Cost When Known (£)	Estimated / Actual Cost Variance (£)
Staff Time	6,000	6,000	
Resource Purchase			
Other Expenditure Items			
Totals	6,000	6,000	

Progression Agreement Linked to Curriculum Development								
Types of learners involved e.g. BTEC, NVQ	Course title and sending institution	HE qualification learner will enter	Course title and receiving institution	No. of progression agreements signed	No. of progression agreements in development	No. of different institutional signatories	Expected number of learners per year	ASN FTE Required

12.

Title of Development		12 West Yorkshire Dance Leadership Project : see Curriculum Development Proposal CMSAHTL 18/A/09 /									
Rationale for Development	Type and Level of Provision (e.g. FD full course)	Type of Activity				List Partners Engaged in Development or Delivery		List Employers Engaged in Development or Delivery		List SSCs Engaged in Development or Delivery	
		New		Modified		Development	Delivery	Development	Delivery	Development	Delivery
		Content	Teaching and Learning or Assessment	Content	Teaching and Learning or Assessment						
To develop further relationships between HE & key dance agencies & employers via a 1 year networking & relationship building project – in response to concerns regarding dance training within HE & graduate employability & cpd. Research shows that graduates lack leadership & facilitation skills to support & develop careers as freelance practitioners & lack of clear career progression routes	CPD – dance leadership development programme In preparation for regional new vocationally-based dance leadership qualification validated by Trinity Laban in 2010	Cpd & networking to be developed				Yorkshire Dance	Yorkshire Dance	Yorkshire Dance	Yorkshire Dance practitioners	CCS	

Contribution To Targets (see above)		Status of Development			
New Learners	- 2 on work placements engaging 20 dance practitioners - 20 gaining Trinity Laban qualification	Completed	In Development	In Planning	
FDs or equivalent		N	N		
Progression Agreements	To be developed	Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			July 09	Feb 09	June 09

Expenditure Item	Estimated Cost (£)	Actual Cost When Known (£)	Estimated / Actual Cost Variance (£)
Staff Time	5,730		
Resource Purchase	700		
Other Expenditure Items			
Totals	6,430		

Progression Agreement Linked to Curriculum Development								
Types of learners involved e.g. BTEC, NVQ	Course title and sending institution	HE qualification learner will enter	Course title and receiving institution	No. of progression agreements signed	No. of progression agreements in development	No. of different institutional signatories	Expected number of learners per year	ASN FTE Required

Title of Development		13 .Research & Publication on Festivals & Events , Training & CPD : see Curriculum Development Proposal CMSAHTL 9/T/08									
Rationale for Development	Type and Level of Provision (e.g. FD full course)	Type of Activity				List Partners Engaged in Development or Delivery		List Employers Engaged in Development or Delivery		List SSCs Engaged in Development or Delivery	
		New		Modified		Development	Delivery	Development	Delivery	Development	Delivery
		Content	Teaching and Learning or Assessment	Content	Teaching and Learning or Assessment						
<p>To conduct an audit of existing festival & events education providers in HE/FE and traing & CPD programmes offered by industry partners. Consultation with industry on perceived requirements & gaps in provision with a view to develop short courses or executive programmes.</p> <p>To produce a publication/material for website</p>	CPD & short training programmes	Should there be identified gaps in current provision		Should there be identified gaps in current provision		Yorkshire Festivals Network – 100 members	Yorkshire Festivals Network – 100 members	Yorkshire Festivals Network – 100 members	Yorkshire Festivals Network – 100 members	CCS	
					Yorkshire Events Network – 50 members	Yorkshire Events Network – 50 members	Yorkshire Events Network – 50 members	Yorkshire Events Network – 50 members			
					HE/FE in Yorkshire region	HE/FE in Yorkshire region	HE/FE in Yorkshire region	HE/FE in Yorkshire region			

Contribution To Targets (see above)		Status of Development			
New Learners	To be identified through this commission	Completed	In Development	In Planning	
FDs or equivalent		N	N	Cpd developed if identified need	
Progression Agreements	Will be identified through the research	Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			Sept 10	Feb 09	Sept 09

Expenditure Item	Estimated Cost (£)	Actual Cost When Known (£)	Estimated / Actual Cost Variance (£)
Staff Time	9,000		
Resource Purchase	3,000		
Other Expenditure Items			
Totals	12,000		

Progression Agreement Linked to Curriculum Development								
Types of learners involved e.g. BTEC, NVQ	Course title and sending institution	HE qualification learner will enter	Course title and receiving institution	No. of progression agreements signed	No. of progression agreements in development	No. of different institutional signatories	Expected number of learners per year	ASN FTE Required
Progression agreements will be developed as an outcome of the research								

Marketing Strategy 2008/09 Budget available to support activity £5,681 (3yrs £17,045)
 Target across the 3 years: 145 employer engagements
 6 Employer events

1 : West Yorkshire Sports Employers Events

Rationale	Type of Activity	List of Partners Engaged	List of Employers Engaged	List of SSCs Engaged	Estimated Costs (£)	Actual Final Cost When Known (£)
To work in partnership with the sub-regional Sports Partnership in engaging employers & raising the profile of WYLLN	Conference and follow up network event	West Yorkshire Sports Sport England Leeds Metropolitan University Skillsactive	89 event 1 35 event 2	Skills Active Skills Active & NSA	£7,000 NONE	£6,812.50

Contribution To Employer Event and Engagement Targets (see above)		Status of Development			
No. of Employer Events (if appropriate)	2	Completed	In Development	In Planning	
No. of Employers Engaged * (if appropriate)	120	N	Y	Planning completed	
		Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			March 2010	July 2008	March 2010

2. Creative Networks

Rationale	Type of Activity	List of Partners Engaged	List of Employers Engaged	List of SSCs Engaged	Estimated Costs (£)	Actual Final Cost When Known (£)
To support the networking opportunities of the creative sector, freelancers and SMEs in west yorkshire	Monthly network & presentations	Leeds College of Art & Design has the full database	Approximately 70 per event	CCS; Skillset; e-skills	£6,000	£6,000

Contribution To Employer Event and Engagement Targets (see above)		Status of Development			
No. of Employer Events (if appropriate)	10	Completed	In Development	In Planning	
No. of Employers Engaged * (if appropriate)	Appro x 70 each event	N	Y	Planning completed	
		Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			July 2010	April 2008	July 2010

3. West Yorkshire Tourism Partnership conference

Rationale	Type of Activity	List of Partners Engaged	List of Employers Engaged	List of SSCs Engaged	Estimated Costs (£)	Actual Final Cost When Known (£)
To work in partnership with the West Yorkshire Tourism Partnership in engaging employers & raising the profile of WYLLN	Conference and follow up network event	West Yorkshire Tourism Partnership; Yorkshire Tourist Board; Yorkshire Forward; CCTC	Approximately 75	People 1 st	NONE	NONE

Contribution To Employer Event and Engagement Targets (see above)		Status of Development			
No. of Employer Events (if appropriate)	1	Completed	In Development	In Planning	
No. of Employers Engaged * (if appropriate)	75	Y		Planning completed	
		Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			Nov 2008	Sept 2008	Nov 2008

4. West Yorkshire Creative & Cultural Courses with Employer Engagement brochure (in partnership with Digital Sector)

Rationale	Type of Activity	List of Partners Engaged	List of Employers Engaged	List of SSCs Engaged	Estimated Costs (£)	Actual Final Cost When Known (£)
To work in partnership with the West Yorkshire HE/FE Training Providers to produce a brochure to profile employer engagement within creative, arts & media courses	Research & publication – either print, website or both	West Yorkshire HE/FE; Yorkshire Forward; CCS, Skillset	Partners with HE/FE	CCS & Skillset	£3,000 & 50% from Digital Sector Group	

Contribution To Employer Event and Engagement Targets (see above)		Status of Development			
		Completed	In Development	In Planning	
No. of Employer Events (if appropriate)					
No. of Employers Engaged * (if appropriate)				In Planning	
		Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			July 09	Mar 2009	April 2009

5. Museum Engagement Event

Rationale	Type of Activity	List of Partners Engaged	List of Employers Engaged	List of SSCs Engaged	Estimated Costs (£)	Actual Final Cost When Known (£)
To work in partnership with the University of Leeds to develop a Museums Engagement event to showcase partnership practice and identify skills needs across the region.	Conference	West Yorkshire HE/FE; Yorkshire museums & galleries; Museums, Libraries & Archive Council	museums & galleries; Museums, Libraries & Archive Council	CCS	Part of curriculum development project	

Contribution To Employer Event and Engagement Targets (see above)		Status of Development			
No. of Employer Events (if appropriate)		Completed	In Development	In Planning	
No. of Employers Engaged * (if appropriate)			35		
		Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			July 2009	Nov 2008	July 2009

6. Sector Briefing Events

Rationale	Type of Activity	List of Partners Engaged	List of Employers Engaged	List of SSCs Engaged	Estimated Costs (£)	Actual Final Cost When Known (£)
To ensure that there is a regular briefing to cater for the broad needs of the sector.	Presentations & round up activities	Employers; policy makers and agencies	Enhancement Fund Commissioners; Sector Skills Councils; Cultural Olympiad; Kalasangam; Creative Apprenticeship; Local Authorities;	CCS Skillset SkillsActive	£300 per event x 15	

Contribution To Employer Event and Engagement Targets (see above)		Status of Development			
No. of Employer Events (if appropriate)	15	Completed	In Development	In Planning	
No. of Employers Engaged * (if appropriate)	60	8 events	2 events	5 events	
		Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			July 10	Mar 2008	July 10

7. Sector Publicity

Rationale	Type of Activity	List of Partners Engaged	List of Employers Engaged	List of SSCs Engaged	Estimated Costs (£)	Actual Final Cost When Known (£)
To raise the profile of activity of the sector and support partners in their work on behalf of the WYLLN	Presentations, exhibitions and events.	Employers; policy makers and agencies	Local Authorities; Sector Skills Councils; HE /FE partners	CCS Skillset SkillsActive	Brochures : £800 Posters : £181.25 Northern Design Award : £500	£800 £181.25 £500

Contribution To Employer Event and Engagement Targets (see above)		Status of Development			
		Completed	In Development	In Planning	
No. of Employer Events (if appropriate)					
No. of Employers Engaged * (if appropriate)					
		Date Completed	Expected Completion Date	Expected Start Date	Expected Completion Date
			July 2010	Mar 2008	July 10

WYLLN Employer Engagement Record for Sector Groups

Creative Networks		
Bukkie	Opebiyi	570 Mediaphotography
Andrew	Sadler	A S Frames
Barry	Darnell	Analogue Creative
Anna	Nichol	Analogue Creative
Auram	Buchanan	Auram Buchanan
Edward	Ryder	Biskit Ltd
Lizzie	Robinson	Bizzie Designs
Julia	Cameron	Bloc Chocolate
Richard	Brook	Business Link
Gisele	Bone	Buttonartworks
Mark	Gash	Buzz Design
Peter	Skitt	Buzz Design
Stuart	Clark	Clark Photography
Collette	Parker	Collette Parker Photographer
Steve	Smith	Creative Flare
Bill	Borland	Creative International Centre for Commerce
Andrew	Batty	Creative Marketing Services
David	Keighley	David Keighley Portraits
Deborah	Benbrook	Deborah Benbrook Photography
Tracy	Wain	DRW Photographic
Dale	Wain	DRW Photographic
Ian	Cavanagh	Evolutionprint Ltd
Richard	Jones	Fantastic Media
Romi	Yarwood	Fantastic Media

Chris	Kemm	Fantastic Media
Andrew	Wade	Fantastic Media
Andrew	Hobson	Fantastic Media
Claire	Turton	Flumpy Castle
Richard	Stephenson	Flumpy Castle
Ross	Morris	Freckle Creative
Steve	Dungworth	Freckle Creative
Gemma	Podey	Future Art
Paula	Templer	Future Art
Graham	Clark	Graham Clark Art
Michael	Canning	Holbeck Urban Viillage Leeds City Council
Alison	Smith	Hollyhocks
Howard	Barnett	Howard Barnett Photography
Howard	Barnett	Howard Barnett Photography
Tracy	Lannon	Huddersfield Universtiy
Ian	Ward	Imagereel
Peter	Learoyd	Imagiclee
Jeff	Stephenson	Jeffcam
Monica	Tailor	Kilo 75
Victoria	Sugden	Knitwear Designer/Maker
Johnathan	Gallagher	Kooji Creative
Katherine	Moss	Kooji Creative
Steve	Smith	Leeds College of Art and Design
Edmund	Wigan	Leeds College of Art and Design
Simon	Thorpe	Leeds College of Art and Design
Dave	Russell	Leeds College of Art and Design
Fred	Bates	Leeds College of Art and Design
Mike	Smith	Leeds College of Art and Design
Annabeth	Robinson	Leeds College of Art and Design
Adrain	Davis	Leeds College of Art and Design
Paul	Sunter	Leeds College of Art and Design
Courtney	Spencer	Leeds College of Art and Design
Bridget	March	Leeds College of Art and Design
Michael	Corker	Leeds College of Art and Design

Stephanie	Ballentine	Leeds College of Art and Design
Kirill	Nagorynch	Leeds College of Art and Design
Liam	O'Neil	Leeds College of Art and Design
Jim	Smith	Leeds College of Art and Design
Andrew	Sproston	Leeds College of Music
Darren	Bates	Leeds College of Music
Gavin	Freeborn	Leeds Met University
Tom	Salmon	Leeds University Union
Nick	Howard	Limehouse Films
Odion	Akan	Liquid Accounts Ltd
Mark	Yates	Mark Yates Paintings & Prints
Andy	Murdoch	MMMeeja Ltd
Alex	Pritchard	MMMeeja Ltd
Ritch	Partridge	More Productions
Linda	Broughton	nti
Tom	Nugent	Numiko
Katherine	Evans	Occasions Florist & Venue Dressers
Lawrence	Mann	Onemannbrand
Don	Parker	Park Lane College Leeds
Robert	Shaw	Picture Media TV
Paul	Ellener	Picture Media TV
Rachel	Borough	Rachel Borough
Emma	Cox	Rocket Cheese Photography
Kate	Fotherby	Rocket Cheese Photography
Vincent	Rohde	Rohde Creative
Naomi	Roberts	Russell Smith Chartered Accountants
Heather	Niven	Science City York
Nicky	Ball	Screen Yorkshire
Jamie	Petrie	Skillfast - UK
Jay	Peter	Skillfast - UK
Steve	Wyatt	Steve Wyatt Photography
Richard	Berry	Studio Belly Timber
Nik	Moran	Studio Monkeys
Raza	Mallal	Talking Lens Production Ltd

Shabeena	Ayub	Talking Lens Production Ltd
Rebecca	Gill	The Elsie Whiteley Innovation Centre
Gill	Shannon	The Elsie Whiteley Innovation Centre
Ha	Smith	The Elsie Whiteley Innovation Centre
Olivier	Tomat	The Elsie Whiteley Innovation Centre
Sonia	Saleem	The Elsie Whiteley Innovation Centre
Glynis	Charlton	The Wordmill
David	Garrard	Threepointseven.com
Karen	Hall	TigerStyle
Tracey	Welch	Tracey Welch Photography
Paul	Bulmer	Twentysix
Alastair	Bevan	Twentysix
Tim	Zoltie	TZ Photography
Julia	Calver	West Yorkshire Life Long Learning Network
Barbara J	Greaves	Yorkshire Association of Business Angels

West Yorkshire Sports Conference (follow up event data to be added)

Claire Howe	Voluntary Sector Development Officer	Kirklees Council	claire.howe@kirklee.gov.uk
Neil Jones	Sports Development Officer	Kirklees Council	neil.jones@kirklees.gov.uk
Glynis Webster	Head of Sport, Tourism and Leisure & Public Services	Park Lane College	g.webster@parklane.ac.uk
Andrew Cook	Sports Development Officer	Kirklees Council	andy.cook@kirklees.gov.uk
Laura Booth	Club Support Assistant	West Yorkshire Sport	corabee33@hotmail.com
Chris Wilde	Club Support Assistant	West Yorkshire Sport	chris.wilde@wysport.co.uk
Su Leeming	Carnegie Coach Education Officer	Leeds Met Carnegie	s.leeming@leedsmet.ac.uk
Jonathan Harrison	Club Support Assistant	West Yorkshire Sport	jonathanaharrison@wysport.co.uk
Julie Brunton	Associate Principal Lecturer	Leeds Trinity & All Saints	j.brunton@leedstrinity.ac.uk
Dawn Craven	Academy Manager Sport and Fitness	Leeds Thomas Danby	dawn.craven@thomasdanby.ac.uk
Zoe Smith	Club Support Assistant	West Yorkshire Sport	zoel.smith@wysport.co.uk
Ian Sills	Badminton Development Officer Yorkshire	Badminton England	iansills@badmintonengland.co.uk
Lisa Duguid	Club Support Assistant	West Yorkshire Sport	lisa.duguid@wysport.co.uk
Ben Greaves	FESCO	Bradford College	b.greaves@bradfordcollege.ac.uk
Lee Henry	Sports Equity Officer	Leeds City Council	lee.henry@leeds.gov.uk
Lynne Preston	Training Scheme Administrator	Leeds City Council	lynne.preston@leeds.gov.uk
Louise Walker	Community Sports Officer	Leeds City Council	louise.walker@leeds.gov.uk
Sara Birkinshaw	Principal Sports Development Officer	Leeds City Council	sara.birkinshaw@leeds.gov.uk
Susan Haigh	Senior Sports Development Officer	Leeds City Council	susan.haigh@leeds.gov.uk
Katy Elliott	Disability Sports Development Officer	Leeds City Council	katy.elliott@leeds.gov.uk
Charles Tatman	Tennis Development Officer	Leeds City Council	charles.tatman@leeds.gov.uk
Paul Moseley	Athletics Development Officer	Leeds City Council	paul.moselay@leeds.gov.uk
Susan Doherty	Senior Community Sport Development Officer	Leeds City Council	sue.doherty@leeds.gov.uk
Brian Wallwork	Racket Sports Development Officer	Leeds City Council	brian.wallwork@leeds.gov.uk
Laura Mudge	Gymnastics Coordinator	Leeds City Council	laura.mudge@leeds.gov.uk
Paul Senior	Community Sports Officer	Leeds City Council	paul.senior@leeds.gov.uk
Jason Minot	Community Sports Officer	Leeds City Council	jason.monott@leeds.gov.uk
Andrew Scanlon	Community Sports Development Officer	Leeds city Council	andrew.scanlon@leeds.gov.uk
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Julie Fisher	Sector Development Manager	SkillsActive	julie.fisher@skillsactive.com

Paul Evans	Sports Development Officer	Bradford Council	paul.evans@bradford.gov.uk
Sally Nickson	Carnegie Coach Education Manager	Leeds Met Carnegie	s.nickson@leedsmet.ac.uk
Elizabeth Cardis	Diving Coach	Leeds City Council	lizzie_cardis@hotmail.co.uk
Kate Pitchforth	Senior Student Advisor	Leeds Metropolitan University	k.pitchforth@leedsmet.ac.uk
Bruce Kelsey	Director	South Yorkshire Sport	bruce.kelsey@sysport.co.uk
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Gareth Watson	Sport Development Officer	Kirklees Active leisure	gareth.watson@kirklees.gov.uk
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Verity Hodgson	SSCO	West Bradford SSP	verity.hodgson@virgin.net
Zuby Hamard	Sports & Physical Activity Manager	Bradford Council	zuby.hamard@bradford.gov.uk
Ben Pollard	Principal Swimming Development Manager	Bradford Council	ben.pollard@bradford.gov.uk
Andrew Burns	Business / Customer Development Manager	Bradford Council	andrew.burns@bradford.gov.uk
Steve Wilkinson	Adventure Activities Development Manager	Bradford Council	steve.wilkinson@bradford.gov.uk
Adrian Tolan	Special Project Manager	Bradford Council	adrian.tolan@bradford.gov.uk
Joanne Drapier	Rugby League Service Area Coordinator	Bradford Council	joanne.drapier@bradford.gov.uk
Sarah Fisher		Bradford Council	sarah.fisher@bradford.gov.uk
Paul Cummins	Sports Development Officer	Kirklees Council	paul.cummins@kirklees.gov.uk
Debra France-Sargent	Sports Development Officer	Kirklees Council	debra.france-sargeant@kirklees.gov.uk
Jim Beattie	Senior Sports Development Officer	Kirklees Council	jim.beattie@kirklees.gov.uk
Peter Smith	Project Manager 2012 Games	Leeds City Council	peter.a.smith@leeds.gov.uk
Ronnie Todd	Project Manager	Bradford College	r.todd@bradfordcollege.ac.uk
Shaun Fox	PDM	Spenn Valley SSP	pdm@spennvalleyssp.co.uk
Keem Taylor	SSCO	Spenn Valley SSP	pdm@spennvalleyssp.co.uk
Gail Gerrard	SSCO	Spenn Valley SSP	pdm@spennvalleyssp.co.uk
Antony Wood	Community Sports Coach	Spenn Valley SSP	pdm@spennvalleyssp.co.uk
Andy Dracup	Sports Coach	Spenn Valley SSP	pdm@spennvalleyssp.co.uk
Sheila King	Community Sports Development Officer	Leeds Trinity and All Saints	s.king@leedstrinity.ac.uk

Brendan Mowforth	Head of Service - Recreation Sport and Streetscene	Calderdale MBC	brendan.mowforth@calderdale.gov.uk
Phil Barker	Assistant Director Leisure Services	Bradford Council	phil.barker@bradford.gov.uk
Rebecca Foster	PDM	Outwood Grange SSP	rjfoster01@yahoo.co.uk
Alex Bowden	Rugby Development Officer	RFU	admin@wysport.co.uk
Hamish Pratt	Rugby Development Officer	RFU	admin@wysport.co.uk
Robin Barron	Chair	Wakefield CSN	rsport@blueyonder.co.uk
Mark Helme	Lecturer	Wakefield College	m.helme@wakefield.ac.uk
Charlie Pyatt	Partnership Development Manager	Priesthorpe Sports Partnership	pyattcj01@leedslearning.net
Paul Downes	Building Capacity Officer	North Yorkshire Sport	paul.downes@harrogate.gov.uk
Laura Tiemens	Information Officer	North Yorkshire Sport	laura.tiemens@harrogate.gov.uk
Sam Dexter	FESCO	Calderdale College	samd@calderdale.ac.uk
Damien Kilkenny	Programme Manager Sport Science and Public Services	Calderdale College	damienk@calderdale.ac.uk
Judith Handley	Club Support Assistant	West Yorkshire Sport	judith.handley@wysport.co.uk
James Farad	Club Support Assistant	West Yorkshire Sport	j.farad9264@student.leedsmet.ac.uk
Tony Scargill	Project Development Officer	Calderdale MBC	tony.scargill@calderdale.gov.uk
Adele Robinson	Sport & Activity Development Officer	Calderdale MBC	adele.robinson@calderdale.gov.uk
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Dean Carroll	Club Support Assistant	West Yorkshire Sport	dean.carroll@wysport.co.uk
Julie Noble	Partnership Development Manager	St John Fisher Catholic High School	j-noble@stjohnfisher.org.uk
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Helen Whitrod-Brown	Associate Dean - Sporting Partnerships	Leeds Metropolitan University	
Julia Calver		West Yorkshire Lifelong Learning Network	
Pete Rodgers	Dean of Sporting Partnerships	Leeds Metropolitan University	
Simon Lee	Vice-Chancellor	Leeds Metropolitan University	
Patricia Lee	Guest	Leeds Metropolitan University	
Howard Posner	Chair	West Yorkshire Sports County Sports Partnership	
David Morby	Assistant Head of Service	Kirklees Council	
James Williams	Assistant Director of Public Health	NHS Kirklees	
Stuart Ross	Director of Sport and Physical Activity	Leeds University	
Dave Spence	West Yorkshire/Humber Lead Officer	Sport England	
Mark Allman	Head of Sport and Recreation	Leeds City Council	
Alison Haskins	Tutor		
Jason Tabor	Tutor		
Lynn Baird	Tutor		
Tony Stanton	Tutor		
Simon Kirkland	Tutor		
Andy Bradshaw	Tutor		
Graeme Maw	Tutor		
Nicholas Heyworth	Tutor		
James Brown	Tutor		
Lee Tucker	Tutor		
Stephen Robson	Tutor		
Martin Rivett	Tutor		
Gill Keddie	Tutor		
Alan Davies	Keynote Speaker		
Dave Bunting	Keynote Speaker		
Steve Smith	Keynote Speaker		

Helen Plimmer	Advisor for PE	Education Leeds	
Sheila Dixon	Active Schools Development Officer	Education Leeds	
Ruth Pawson	Head of Development	Kirklees Active Leisure	
Jane Dowding	Coach Education + Volunteering Development Officer	Wakefield MDC - Sport + Active Lifestyles	
Simon O'Conner	Playing Fields + Club Development Officer	Wakefield MDC - Sport + Active Lifestyles	

Museums Engagement Event

<u>First Name</u>	<u>Surname</u>	<u>Position</u>	<u>Organisation</u>			
Layla	Bloom	Exhibitions Officer Strategic Commissioning	The Stanley & Audrey Burton Gallery	LS2 9JT		l.bloom@leeds.ac.uk
Alison	Bodley	Programme	MLA Yorkshire			aabodley@tiscali.co.uk
Linda	Boyles	Development Officer Department of	Arts and Mind Network			linda.boyles@leedspft.nhs.co.uk
Roger	Brock	Classics	University Of Leeds	LS2 9JT		r.w.brock@leeds.ac.uk
Richard	Brown	Director	Arts & Business Yorkshire	HX3 5AX	01423 367 860	richard.brown@AandB.org.uk
Steve	Burt	Museum Director	Royal Armouries	LS10 1LT		
Anna	Catalani	Research Fellow	Leeds Metropolitan University	LS1 3ED		a.catalani@leedsmet.ac.uk
Marta	Cobb	Congress Officer	International Medieval Congress			m.k.d.cobb@leeds.ac.uk
Darran	Cowd	Collections Officer	National Coal Mining Museum	WF4 4RH		
Tracy	Cragg	Project Manager	Yorkshire Museum of Farming School of Performance and Cultural	YO19 5UF	01904 489966	
Susan	Daniels	Arts Education	Industries	LS2 9JT		
Annie	Devitt	Learning Manager C3KE Project	National Railway Museum	YO26 4XJ	08448 153139	
Tirene	Doepel	Manager	University of Huddersfield			
Fiona	Douglas	University Of Leeds	Lecturer in English Language			f.m.douglas@leeds.ac.uk
Michael	Fearon	Secretary	Filey Museum	YO14 9HB	01723 515013	
Sophie	Forgan	Chair of Trustees	Captain Cook Memorial Museum	YO22 4BA		
Jennie	Forrester	Museum and Archive education consultant	Grants Programme, Learning and Teaching Outside the Classroom	HX3 6UJ	01422 352897	
Jo	Foster	Regional Learning and Interpretation Officer	National Trust Yorkshire	YO24 1GG		
Ann	Green	Chair Research Programme	Royal Armouries	LS10 1LT		kirstie@henry-moore.ac.uk
Kirstie	Gregory	Assistant	Henry Moore Institute	LS1 3AH		
Almut	Gruner	Director	Thackray Museum			almut@thackraymuseum.org
Penny	Hartley		Ripon Museums Trust			

Roy Moira Kernjeet	Hughes Innes Kaur Virdee	School of Education Curator Chief Executive	Primary Centre Leeds Met Gallery South Asian Arts-auk	LS2 9JT LS1 3HE LS9 8AH	Roy Hughes [roy.hughes16@btinternet.com 0113 812 3130
Matthew Emma	Kieran King	Senior Lecturer in Philosophy Museum Consultant	University Of Leeds Yorkshire Museum of Farming	M.L.Kieran@leeds.ac.uk YO19 5UF	01904 489966
Cathy	Lean	Project Officer	University of Leeds	LS2 9JT	
Clare	Lilley	Head Curator: Head of Programme	Yorkshire Sculpture Park	WF4 4LG	01924 832631
Marie-Therese Lynne	Mayne Mimett	Assistant Keeper Fine and Decorative Art Educational Manager	Tyne & Wear Museums English Heritage	marie-therese.mayne@twmuseums.org.uk YO1 6WP	01904 601901
Sarah	Mumford	Learning Manager Interim Chief	National Media Museum	BD1 1NQ	01274 203310
Janice	Murray	Executive Museum Officer	Royal Armouries	LS10 1LT	
Eugene Ceinwen	Nicholson Paynton	Technology Museum Keeper	Bradford Museums Leeds City Museum	BD2 3HP LS10 1LB	
Doris Helen Amanda	Pearce Pheby Phillips	Education Deputy Curator Education Officer	Tate Britain Yorkshire Sculpture Park Leeds City Arts Gallery	SW1P 4RG WF4 4LG LS1 3AA	020 7887 8888
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Helen	Smith	Operations Manager Head of Heritage Lottery Fund, Yorkshire and the Humber	Magna Science Adventure Centre	01709 720002	
Fiona	Spiers	Professor of Strategic Studies	Heritage Lottery Fund University Of Leeds	fionas@hlf.org.uk e.m.spiers@leeds.ac.uk	
Edwards	Spiers		School of Performance and Cultural Industries	LS2 9JT	
Javier	Stanziola	Senior lecturer			

Sue	Starr	Education Officer	Colne Valley Museum	HD7 4PY	
M L	Sullivan	Curator	Prince of Wales's Own Regiment of Yorkshire Museum	YO1 9SB	01904 461018
Karen	Watson	Artist Director	East Street Arts		
Ros	Watson	Curator	The Royal Pump Room Museum	HG1 2RY	
Jill	Winder	Curatorial Officer	University of Leeds International Textiles Archive,	LS2 9JT	

As a sector group data has been collated via information provided by agencies such as Yorkshire Forward; Sport England; Arts Council and the work from the sector skills councils.

Employer Contact Data

Employer Learning Needs Data

Employer	Address	Contact Name	Telephone no	Email	Sector area	Higher level learning/skill needs	Level of learning	Learner Status

Delivery Method	Volume of learning	Start Date	Duration	Number of learners	Current level of learners	Co-financing

**WYLLN Employer Engagement and Learning Needs Record
Sector Group Members' Training and Development Needs**

Details of need	Target Audience / numbers involved	Level of priority 1. Urgent and important (Must) 2. Not urgent but Important (Should) 3. Not urgent but useful (Could)
Regular network meetings to update on key initiatives	Sector group	1
Showcase opportunities to share practice	Sector group	1
Funding & funding information to support partnership & innovation	Sector group	1