

Filenote

| Meeting subject | IAG Training Focus Group | | |
|-------------------------|--|----------------|-----------------------|
| Meeting Date | 20 October 2008 | | |
| Attendees | JD, SP, JR, JL, JP | | |
| Circulation List | JT, RM, GA, LS, AB, JD, DL, JJ, JL, SP, JR | | |
| Action Point | Details | Who | When |
| 1 | The attendance of the group was noted and this would be reviewed. | | |
| 2 | File note 6th August , Joanne had looked into the level 2 IAG certificate and the Train2Gain enhancement fund could be used to support this. There had not been much take up from IAG contacts for the NVQ level 4 that WYLLN would support. Jan noted that some of her staff were undertaking the course and AGREED to find out where they had received the funding. Joanne tabled the responses from IAG contacts about the training. The message would be circulated again for members. It was suggested that Joanne research the solution based courses which included motivational interviewing. The NCP course and CBT courses were also suggested. | JD | Oct/Nov |
| 3 | Schools/College Liaison , Joanna reported that she had met with University of Leeds, University of Huddersfield and University of Bradford Schools and College Liaison departments and had got some contacts and information about the services provided which would be posted on the WYLLN website. | JL | ASAP |
| 4 | Train2Gain Enhancement Fund , Suzan McGladdery was delivering a Train 2 Gain event at the University of Huddersfield on 8 th December. Suzan would be sending the invites out to college contacts shortly. | | |
| 5 | Quality Standards , The quality standards were discussed and it was agreed to find out which colleges has adopted the standard. Stacey noted the EFQM and AGREED to email this to Joanne. Jamila also had paperwork on the quality standards and agreed to forward these. | JL SP JR | Oct/Nov Oct Oct |
| 6 | Qualifications for Practitioners , Joanne noted the London South Bank qualification, this was an advisors certificate which was a 15 week course with 3 attendances at the University. Joanne agreed to circulate more information. Joanne tabled a paper showing the centres across the country that were offering guidance qualifications for information. | JL | Oct |
| 7 | Joanne also AGREED to research further IAG modules and the prices including the Petals/Kettles and Nettles courses. | JL | Nov |
| | WYLLN training opportunities and funding , The follow finance staff development event was still to be arranged by the WYLLN and Joanne would speak to Jonathan Croall shortly. Following a discussion Jamila agreed to read the book for advisors and provide feedback on whether more copies should be ordered to be circulated. | JL JR | ASAP Oct/Nov |