

Venue: **Room G06, Old Broadcasting House
Leeds Metropolitan University
Woodhouse Lane, Leeds LS2 9EN**

Type of Meeting: **Thirteenth Sector Group Meeting – Digital, ICT & Print**

Date & Time: **4th February 2010 1.30pm-4pm** (with lunch from 1pm)

Agenda:

1. Apologies
2. Confirmation of Action Notes from November Meeting
3. Presentation on the Elluminate project – Chris Parkin, WYLLN
4. Review of projects, targets and finances – Leia Bassett, nti
5. Project Updates – Project Leaders (in brief)
 - i. FD Advanced Professional Technologies – Don Parker, Leeds City College
 - ii. Digital Enterprise Modules – Don Parker, Leeds City College
 - iii. FD Commercial Photography – Steve Rhodes, Wakefield College
 - iv. BA Digital Photography – Mike Kinsey, Kirklees College
 - v. Staff Placements Project – Simon Sharpe, Leeds Metropolitan University
 - vi. FD Web Design – Steve Rhodes, Wakefield College
 - vii. Vendor Skills Project – Vic Wyatt, Leeds Metropolitan University
 - viii. Business Innovation Project, Leia Bassett, nti
 - ix. Inspiring Women Project – Leia Bassett, nti
 - x. Video Learning Objects Project – Leia Bassett, nti
6. Progression Update – All
7. Final Project Requirements – Leia Bassett, nti
8. Marketing Update – Leia Bassett, nti
9. Update on WYLLN – Joanne Beaumont, WYLLN central team
10. Date and Time of Next Meeting (TBA)