



## Sector Officer/Sector Lead Meeting

**Friday 19<sup>th</sup> March 2010**  
**9.45-11.45 Refreshments available from 9.15am**  
**Lockside Room LS2/11, University of Huddersfield**

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| 1. Welcome and apologies   | JB       |
| 2. Confirmation of agenda  | JB       |
| 3. Minutes of previous meeting 10/12/09  | JB       |
| 4. Matters arising   | JB       |
| 5. Sector Groups - verbal summary of issues, progress towards outcomes/targets in regard to: | SO's/JB  |
| - Curriculum developments and monitoring learner beneficiaries                               |          |
| - Progression Agreements   |          |
| - Employer Engagement  |          |
| 6. Performance and Finance Reporting Update  | AS       |
| - Sector Group finance profiles  |          |
| - ECIF Update  |          |
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| 7. Sector Groups Year 4 and Sector Group Closure   | SO's/JB  |
| - Year 4 business plans  |          |
| - Closure arrangements   |          |
| 8. WYLLN Activities Update   | JC/JB/DS |
| - IAG  |          |
| - Elluminate   |          |
| - XCRi   |          |
| - Credit & Progression   |          |
| - 14-19 Diplomas   |          |
| - WYLLN Projects   |          |
| - Staff Development  |          |
| - Marketing  |          |
| 9. AOB   |          |
| 10. Date & time of next meeting – 10am Friday 4 <sup>th</sup> June 2010                      |          |